

Task Name	Meeting Action Generated	Progress	Assigned To	Due Date	Description	Checklist Items
C24/14 Appointmnet of Internal Auditors	Council 21 November 2024	Completed	Director of Strategy and Performance	Apr-25	Min 10.5 - Henderson Loggie appointed Internal auditors to 31 March 2028 with option to extend	
C24/13 Proposed registration of new groups	Council 21 November 2024	Completed	Acting Director Workforce Education and Standard	May-25	Min 9.4 Council approved consultation on registration of new groups Report scheduled for May Council meeting	
C24/12 FPP report to next meeting	Council 21 November 2024	Completed	Acting Director of Regulation	Feb-25	Report on FPP to date to Feb Council On Feb agenda	
C24/11 Change to March 2025 budget meeting date	Council 21 November 2024	In progress	Corporate Governance Coordinator	Feb-25	Following further communication, new date to be agreed at Council in Feb 2025	
C24/10 Annual Report and Accounts	Council 29 October 2024	Completed	Director of Strategy and Performance	31-Dec-24	ARA approved subject to pensions information being confirmed by external auditors	
C24/09 Changes to fees consultation	Council 22 August 2024	Completed	Chief Executive	Sep-24	Min 11 Approved amendment to fees consultation proposals	
C24/08 Response to complaint against NMC	Council 22 August 2024	Completed	EMT	Feb-25	Min 10.3complete audit of case decisions: direct Investors in People to focus on the cultural issues identified in the Review when carrying out their assessment later this year, the outcomes of which we will report back to Council. Feb 25: lip report received and issued to Members	
C24/07 Assurance template update	Council 22 August 2024	Completed	Director of Strategy and Performance	Nov-24	New template for Assurance report approved	
24/06 Changes to Council Member appointments	Council 22 August 2024	Completed	Corporate Governance Coordinator	Oct-24	Peter Murray appointed Interim Convener Lindsay MacDonald appointed Chair of AAC Rona King appointed Vice Chair of AAC 2024:Records updated 1 Oct	
C24/01 Issue appointment letters to FtP Committee Members	Council 23 May 2024	Completed	Acting Director of Regulation		Min 5.5 Issue appointment letters to all those approved by Council: 10 lay members, 9 social service members, 5 existing LQCs and reappointment of 3 members to QA sub committee August update: Majority done only a few still pending receipt of references or PVGs	
C23/38 Consult on registration fees	Council 26 February 2024	Completed	EMT	Feb-25	Minute 11. Consultation would take place in early autumn and a report on the outcome would come to Council in November 2024, in order to allow systems changes in time for April 2025 August update: this will come to Council in February 2025. Consultation running end of September to end of December Consultation completed, report to Council Feb 2025	
C23/26 Shared Services	Council 24 August 2023	In progress	Chief Executive	Feb-24	Minute 20.5.2: Submit a further report on revised principles to the Council meeting in February 2024. 15.5.2024 agreement not yet concluded will report to August 2024 meeting August update:We are reviewing the Partnership Agreement as part of wider work on partnership working and will report to November Council: Nov update: Review ongoing CEx will report on this at a future meeting TBD Feb update: to be discussed on 19 March 2025	
C6 Joint development session with CI	Council 25 August 2022	In progress	Corporate Governance Coordinator	Spring 2025	Minute 9.2: A joint dev session with CI about the promise 9.11.22 AW in correspondence with CI counterpart about possible date: also to include discussion on the Independent Review 16.1.2023: CI Conv and CEx in discussion re options date of 18 Jan 2024 confirmed with CI. 18 Jan session cancelled/postponed due to bad weather 15.5.2024 in correspondence re identifying another date August update: possibly looking at end of this fin year/early next year. Scheduled for 19 March 2025	