

<b>Title of report</b>	Procurement Strategy April 2023 to March 2026
<b>Public/confidential</b>	Public
<b>Action</b>	For decision
<b>Summary/purpose of report</b>	To present the three year procurement strategy for approval by Council.
<b>Recommendations</b>	The Council is asked to approve the draft procurement strategy.
<b>Author</b>	Gillian Berry, Accounting and Procurement Manager (Care Inspectorate)
<b>Responsible Officer</b>	Lynn Murray, Interim Director, Finance and Resources
<b>Link to Strategic Plan</b>	<p>The information in this report links to</p> <p>Outcome 2: The SSSC supports and enhances the development of the regulated workforce to deliver high standards of practice and drive improvement.</p> <p>Outcome 3: Our workforce planning activities support employers, commissioners and policy makers to deliver a sustainable, integrated and innovative workforce.</p>
<b>Link to the Risk Register</b>	<p>Risk 1: We fail to ensure that our system of regulation meets the needs of people who use services and workers.</p> <p>Risk 2: We fail to ensure that our workforce development function supports the workforce and employers to achieve the right standards and qualifications to gain and maintain registration.</p> <p>Risk 3: We fail to meet corporate governance, external scrutiny and legal obligations.</p> <p>Risk 4: We fail to provide value to our stakeholders and demonstrate our impact.</p> <p>Risk 5: We fail to develop and support SSSC staff appropriately to ensure we have a motivated</p>

	<p>and skilled workforce or have insufficient staff resources to achieve our strategic outcomes.</p> <p>Risk 6: The SSSC fail to secure sufficient budget resources to fulfil the financial plans required to deliver the strategic plan.</p> <p>Risk 8: We fail to have the appropriate measures in place to protect against cyber security attacks</p>
<b>Impact Assessments</b>	<ol style="list-style-type: none"> <li>1. An Equalities Impact Assessment (EIA) was not required.</li> <li>2. A Data Protection Impact Assessment (DPIA) was not required.</li> <li>3. Sustainability is a key procurement priority and our commitment to this is noted in section 3.2 of the draft strategy.</li> </ol>
<b>Documents attached</b>	Appendix 1: Draft Procurement Strategy April 23 to March 26
<b>Background papers</b>	None

## **INTRODUCTION**

1. The SSSC has a duty to ensure compliance with the Procurement Reform (Scotland) Act 2014 and the Procurement (Scotland) Regulations. The Accountable Officer also has a specific responsibility to ensure compliance with the procurement section of the Scottish Public Finance Manual. This strategy sets out how we will meet these requirements over the three-year period beginning 1 April 2023.
2. Although the SSSC procurement contract thresholds are below the threshold which require a published procurement strategy under the 2014 Act, we continue to develop and publish a strategy as good practice.
3. The draft strategy is attached at Appendix 1 and covers six procurement priorities:
  - deliver best value
  - deliver sustainable procurement
  - raise the level of procurement knowledge, skills and expertise
  - provide timely performance information
  - demonstrate a continuous improvement approach to our practice
  - deliver inclusive procurement.
4. The strategy also describes the arrangements for monitoring and evaluating its implementation, which culminates in the procurement performance report which is submitted annually to the Council.

## **STRATEGY DEVELOPMENT**

5. Scottish Government Procurement Policy colleagues reviewed the 2020-2023 strategy in December 2022 and advised the strategy was well structured and had a good level of readability. On this basis we have not significantly changed the draft 2023-2026 strategy. We have reviewed and updated the procurement priorities to reflect progress in our practice and to include a statement on our approach to regulated procurement for the provision of food (section 3.2.7 of the draft strategy).
6. The draft strategy is supported by an annual action plan. A cross-organisation Procurement Development Group reviews performance biannually.

## **CONSULTATION**

7. Feedback from Scottish Government Procurement Policy on the previous strategy informed the revisions. The Procurement Development Group and Central Government Procurement Shared Service have also provided feedback.

## **RISKS**

8. There are no specific risks associated with approval of the strategy.

## **IMPLCATIONS**

### **Resourcing**

9. There are no specific resource implications arising from the implementation of the procurement strategy.

### **Compliance**

10. There is no legal requirement to publish a procurement strategy but it is recognised as good practice.

## **IMPACT ASSESSMENTS**

### **Equalities**

11. An EIA screening process was completed which determined that a full EIA was not required.

### **Data Protection**

12. A DPIA was not required. The strategy does not involve new uses of personal information or data.

### **Sustainability**

13. A sustainability impact assessment was not required. The strategy itself promotes sustainable procurement as one of the six priorities.

## **CONCLUSION**

14. The implementation of this procurement strategy and associated action plan will ensure we continue to strive for continuous improvement in procurement capability.